

EMAU DTAC REPORT

on EMAU 1st level Coaching Seminar – Lisbon/Portugal
10th-12th November, 2006

Lecturer: Mr. Mario Codispoti

Hosting by the Portuguese Archery Association

Participants: 25 from abroad and 15 from Portugal, in total: 40 persons.
(Spain: 6, Croatia: 1, Turkey: 2, Italy: 1, Greece: 12, Slovenia: 1, Hungary: 2, Portugal: 15)

Accommodated at the seminar Hotel only the participants from abroad, totally 25 persons.
No Portuguese participant was accommodated at the seminar Hotel. They were only served lunch and dinner, according to the seminar program, along with the rest participants.

The seminar was well prepared, by the Portuguese Archery Association and their hospitality was very nice.

The seminar Hotel ("Zurique") was located in the centre of Lisbon, very near to the Airport and all participants were transferred under the cost and responsibility of the Portuguese Federation to/from the Hotel, by using their own mini bus and driver. In this way, it was limited the transportation cost, but it was not the better solution, as they needed to make a lot of rides to transfer all participants in parts and also the driver was a participant too and was not easily available for the early departure transportation.

All participants (except for the Portuguese) were accommodated at the Hotel Zurique ***, where were located for the seminar use:

- a separate seminar room, with extra space for one target for practice demonstration, on the 1st floor
- the Hotel lobby bar area, for the coffee breaks
- the Hotel restaurant, for breakfast and meals
- a big space, out of the seminar room, for breaks relaxing time in between the sessions

All seminar Hotel conditions were very good and the food was good and plenty.

The seminar was held from 09.00 – 18.30 hours in the Hotel seminar room, with lunch between morning and afternoon session and dinner at the end of the day. In one of the session breaks of morning and afternoon was also served a nice coffee-break. The total coffee breaks were four, but the last one (on Sunday 12th) was a VIP one, because it was used as a light lunch due to the immediate departure of most of the participants, right after the end of the seminar. So, it had not been served (and charged) lunch on November 12th- departure day.

In the participants' name list, I was personally checking every day the presence of each participant, for confirmation of their fully attendance. All participants had fully attended, except for Mr. Kardaras Konstantinos/Greece, whose attendance was less that 50%. I had talked to him and after his explanations I informed him that he could not be considered as eligible for the 2nd level seminar and that he would not receive the 1st level EMAU Diploma of participation in Lisbon. He agreed to both my decisions.

The seminar opened with a welcome speech of the President of the Portuguese Federation, who thanked EMAU for the organization of the seminar and the Chairman of EMAU DTAC Committee, who on behalf of EMAU and its President Mr. Scarzella thanked the participants for their attendance, the lecturer for his contribution for EMAU coaches education and the Portuguese Federation for the good preparation of the seminar and explained that only the participants of an EMAU 1st level coaching seminar are eligible for its following EMAU 2nd level coaching seminar.

The Portuguese Federation had made 50 copies, as seminar Booklet, of the FITA Coaching Manual/ Entry Level and distributed them to all participants, the lecturer and me. They informed me that the cost of the copies was 10 € each (total 500 €), but they received by me only 112 €, because they gave me no receipt.

The lecturing themes were parts based on the FITA Coaching Manual, but mostly were parts of the personal coaching experience of the lecturer.

The Contents of the lecturing were:

1. The archer's skills
2. Steps of the Shooting Sequence
3. Safety
4. Archery Classes and Entry level Program
5. Common problems
6. Coaches role and influence
7. Teaching suggestions for the coach (spent a lot of time on this issue)
8. Tips for practice planning
9. Some suggested teaching experience (spent a lot on time on this issue)
10. Helpful exercises for learning the technique (with demonstration almost to each participant)
11. Necessary equipment

The lecturer was also demonstrating in practice details of his lecturing, especially when teaching on bow tuning, adjustments and how to check the archer's technique. The reaction of the participants was very positive and the lecturer managed to constantly attract their attention and interest.

The second and the third day the participants had the chance to practice on a target, which was located in a space of the seminar room.

The seminar was conducted smoothly, with no problems and with great attraction of the participants, who all fully attended all days (with the exception of Mr. K. Kardaras/GRE).

On the third day and after the end of the seminar I thanked all parties for their contribution to the success of the seminar and the great interest and attention of the participants.

EMAU Diplomas were prepared by me, by printing the participants' names on white hard paper, based on the EMAU facsimile and Diploma's ribbon PDF and were handed out by me to each one of the 25 participants from abroad and to the lecturer and the Portuguese Federation, for their contribution to the success of the seminar, at the end of the seminar. The Diplomas for the 15 Portuguese participants were sent later by post, because the Portuguese Federation had not sent me in advance their names, but only when the seminar started in Lisbon.

At the beginning, the Portuguese Federation had the strong intention to participate to the seminar with 30 persons, but later they were convinced to reduce the number of their participants to 15 persons. Also, due to the attendance of 3 less participants than the first nominations (Spain:-2, Greece:-1, Slovenia:-1) and with not taking lunch the participants at the last day of the seminar, was reduced the total cost of the seminar.

The total Seminar Cost was finally 5.942,38 Euros out of the 6.000 Euros of the Seminar Budget. Reserved 57,62 Euros.

I would suggest to the EMAU Council to take under consideration the fact of not including the last day lunch (after the end of the seminars and before participants' departures), for the 1st and 2nd level seminars, in future and according to each seminar program, because the participants are very soon served lunch in their flights and is waste of money for EMAU.

In general, the seminar was well prepared by the Portuguese Federation and the lecturer Mr. Mario Codispoti, who also received the respect and admiration of the participants.

Attachments:

- Participants name list
- Invoice of Hotel Zurique, for the participants accommodation, breakfast, meals and coffee breaks cost
(the original sent to the treasurer, Mr. Gianni Mangino and a copy to the EMAU Secret. General, by fax)
- Seminar Cost Budget
- Seminar Daily program
- Seminar Hotel Rooms Reservation
- Participants Transportation Schedule

SEMINAR COST BUDGET

FOR THE EMAU 1ST LEVEL COACHING SEMINAR
IN SOFIA/BUL, 6TH-8TH OCTOBER 2006

	<u>EUROS</u>
Hotel "ZURIQUE" INVOICE (Hotel accommodation with breakfast, meals and coffee breaks)	4.569,50
Portuguese Federation Receipt, for 50 copies of the FITA coaching Manual	112,00
Mr. Mario Codispoti (lecturer) travel cost	378,90
Mr. Mario Codispoti, lecturer's Fee	300,00
Mrs. Evelyn Papadopoulou (DTAC) travel cost	506,11
Mrs. Evelyn Papadopoulou, Mission Fee	50,00
Diplomas preparation cost	25,87

Total cost in Euros	5.942,38

EMAU Seminar Budget	6.000,00
Reserved	57,62

12.12.2006
Evelyn Papadopoulou