



European Archery Field Championships 2013 Terni 26th – 31st August 2013

TEAM MANAGERS MEETING INFORMATION BOOKLET

The Team Managers Meeting will take place at the “Prati di Stroncone”
STRONCONE (TR)
Date: 26.08.2013
Time: 14.00

All Team Managers are requested to attend this important meeting.
Teams without Team Manager are requested to send one of their athletes' to the Team Managers' Meeting.

Please read this booklet upon receipt and take it with you to the Team Managers Meeting





Dear Team Managers,

May I extend the warmest of welcomes to all competitors, officials and World Archery European Federation officials to the European Archery Field Championships.

I feel that our team and World Archery Europe have done all possible efforts to arrange pleasant, exciting and successful Championships for you.

Please free feel to contact anybody of our team if you have any questions or something to solve.

Finally, on behalf of myself, the event Organizing Committee, the Federation , I welcome all of you.

Stefano Tombesi

President of Organizing Committee

Important Notes:

- This is a non-smoking event in all the practice and official competition areas.
- Le Marmore Falls and Stroncone are an Environmental Protected Area, we ask you to respect the nature. It is strictly forbidden to pick flowers.





Agenda of the Team Managers' Meeting

Roll call of all attending nations (WAE)

1) Opening

Brought to order and introduction of the panel, WAE TD, Mr Cenneth Ahlund
Welcome speech, Chairman of the OC Stefano Tombesi

2) Introduction of Officials (WAE TD)

Organising Committee, LOC President
Tournament Judges Commission, Chairman of Judges
Jury of Appeal, by the WAE TD, Mr Cenneth Ahlund

3) Technical Aspects of the competition (WAE TD + Chairman of Judges)

- 3.1 Number of participants per class
- 3.2 Competition Program
- 3.3 Official Practice & Warm-Up
- 3.4 Equipment Inspection.
- 3.5 Qualification Round and information on scoring
- 3.6 Individual Elimination
- 3.7 Team Finals Round
- 3.8 Individual Finals Round
- 3.9 Appeal Procedure

4) Logistical Aspects (LOC)

- 4.1 Transportation
- 4.2 Meals during practice, qualification, elimination and the finals
- 4.3 Other social functions.
- 4.4 Accreditation cards rules

4) Logistical Aspects (LOC)

- 4.1 Transportation

5) Note at the rules (Judge Chair)

- 5.1 Note at the rules

6) Results (LOC)

- 6.1 Who and Where

7) Protocol and ceremonies (LOC)

- 7.1 Opening Ceremony European Archery Village - Terni
- 7.2 Closing Ceremony European Archery Village - Terni
- 7.3 Medal Ceremonies European Archery Village - Terni

8) Medical Related issues (WAE TD)

- 8.1 Doping control
- 8.2 Alcohol test

9) Dress Instruction (WAE TD)





10) Other matters of Importance (WAE TD)

Open time Team Managers questions

10) Maps

11) Appeal Form

12) Program

IMPORTANT TELEPHONE NUMBERS

Competition Manager

Mr Stefano Tombesi + 39 335 202 489

WAE Technical Delegate

Mr Cenneth AHLUND +46(0) 708 103 133

Transport Manager

Mr Adeante Paolo +39 338 939 4599

Technical Requirements & Field manager for Qualification and Elimination

Mr Stefano Ragni + 39 333 427 6682

Technical Requirements & Field manager for Finals

Mr. Mauro Sbaraglia + 39 338 182 2122

Technical Requirements & Fields Supervisor Manager – referees contact for judge and TD

Mr. Marco Capelli + 39 340 357 8295

Antidoping

Dr

Alcohol test

Dr. Stefano Osele

Medical Care / Doctor

Dr Vincenzo Barone

Ambulance all time during competitions at venues and finals area.

Emergency service (night): Dial 118

Financial chairman

Mr. Paolo Adeante

IT chairman

Mr. Antonio Padalino

Results

IANSEO TEAM





OFFICIALS

Tournament Judge Commission

| | |
|-------------------------|--------|
| Hannah Brown (GBR) | Chair |
| Patrick Wigelleer (BEL) | Member |
| Bjarne Strandby (DEN) | Member |
| Francisco Giménez (ESP) | Member |
| Christophe Pezet (FRA) | Member |
| Sabine Szymanski (GER) | Member |
| Ringa Baltrusaite (LTU) | Member |
| Eva Therese Width (NOR) | Member |
| Slobodan Matic (SRB) | Member |

Jury of Appeal

To be announced on the day of the Team Managers' Meeting on 26th August

World Archery Europe results verifier



Points to clarify

3) Technical Aspects of the competition (WAE TD)

3.1. Number of Participants per class (as of 14/8/13)

Recurve Men Individual: 20
Recurve Women Individual: 14
Compound Men Individual: 32
Compound Women Individual: 13
Barebow Men Individual: 22
Barebow Women Individual: 15
Recurve Junior Men Individual: 13
Recurve Junior Women Individual: 5
Compound Junior Men Individual: 12
Compound Junior Women Individual: 4
Barebow Junior Men Individual: 8
Barebow Junior Women Girls Individual 4

Men's Team: 11
Women's Team: 8
Junior Men's Team: 4
Junior Women's Team: 2 (No European title)

The European Archery Field Championship will be held in the following disciplines:

Recurve Men, Recurve Women, Compound Men, Compound Women, Barebow Men, Barebow Women, Women Team, Men Team, Recurve Junior Men, Compound Junior Men, Recurve Junior Women, Compound Junior Women, Junior Men Team, Barebow Junior Men, Barebow Junior Women

3.2. Competition Program

The latest competition program is shown at the end of this document. All official competition schedules will have indicated the version number and the date/hour it was printed.

3.3 Official Practice & Warm-Up 26 August

- Official Practice will be at the Prati di Stroncone – Stroncone (Tr) , where all distances will be available. Practice will be held from 09.30 to 15.00

3.4. Equipment Inspection

Equipment inspection will take place from 10:00 to 14:00, and it will be run following the program of the official practice. Each team will be called (in the English alphabetical order) and invited by the Chairman of Judges to a place that will be clearly indicated on the competition field. All team members should wear their team uniform. All spare equipment, including binoculars, must be brought to the equipment inspection.

We would like each Team Manager to double check that each archer has the correct “athletes number” and the right spelling of the athlete’s name, as well as the correct date of birth in the archers’ start list. The athlete’s number (old back numbers) might be given at the TC meeting or at the warm up on the day of the competition (it will be distributed on the meeting area before going to the courses).





The athlete's number must be worn on the archer's quiver or the thigh.

During the equipment inspection, we ask all the archers and coaches to follow the OC volunteers and Judges' instructions in order to proceed with as few delays and as organized as possible.

3.5. Qualification Round (Fields at Prati di Stroncone) 27th and 28th August Information on scoring

The group assignment will be handed out the latest at the Team Managers' Meeting.

- Qualification Round, Fields at Prati di Stroncone
- First day unmarked
- Second day marked

Each group will be given in the qualification and elimination/finals two paper score sheet per group, which must be filled in by the athletes themselves. For each group two athletes will enter the score on the paper score sheet.

All the athletes in the same group must verify that the correct scores are entered on the scorecard (this is the valid score following WA's rules),

Please instruct your athletes to sign and totally complete the score sheets before handing them back to the Results team after each round.

3.6. Individual Elimination 29th August

To be held at Fields at Le Marmore Falls

All competitors (all disciplines) having made the cut off for entry into the elimination rounds, 12 targets, will report to "Le Marmore Falls" by the times indicated on the competition itinerary, where target assignment and new athlete's numbers will be given out for the morning's shooting.

There will be a cut to reduce the numbers, who will then shoot 8 targets (target numbers to be allocated at that time) after which the top 4 archers will be decided.

3.7. Team Quarter and Finals Round, 30th August

Le Marmore Falls

Team quarter and Finals rounds, on 30th August, will start at 09:30 with the quarter finals (8 targets), followed by semi finals (4 targets) for juniors and seniors.

See final schedule.

3.8. Individual Finals Round 31st August, (Medal matches)

Carsule (Tr)

Medal Finals will start at 9:30 (4 targets)

Medal ceremonies to begin 18:30 approx. following final results.

3.9. Appeal Procedure (Form attached)

An Appeal form is attached to this document.

In case of intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be considered.

The Appeal form should be given to the Chairman of the Tournament Judge Commission or to his deputy. A fee of Euro 50 must be paid to the Chairman of the Tournament Judge Commission, for the Appeal to be valid.

If the Appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.



4) Logistical Aspects (OC)

4.1. Transportation

Check the schedule in your hotel and at the competition venue for daily transport, between the hotel and the competition venue, Prati di Stroncone or Le Marmore Falls, and return.

Besides the OC transportation, Terni offers permanent and free transportation during the whole day.

The estimated travel time from Terni (hotels) to the following venues are:

- * Prati di Stroncone (qualification rounds) 25 minutes
- * Marmore Falls (elimination rounds) 25 minutes
- * Carsule (finals) 20 minutes

4.2. Meals, during practice, qualification, elimination and finals

Meals will be served according to this schedule;

Breakfast: at your hotel

Lunch boxes: Provided at Competition venue. The delegations have to order lunch boxes at the latest on the accreditation days.

Lunch boxes will be composed of 2 sandwiches, 1 snack, 1 fruit, 1 bottle of water.

Water will be available also on the fields

Dinner: in hotels or in restaurants depending if the hotels have a restaurant or not.

4.3. Other social functions

The Closing banquet will be on Sunday the 31st August at the "World Archery European Village" in Terni at 20:00. It will include typical local food for those who have paid for it with their entry. Cost is 15,00 Euro per person and must be confirmed before the 29th August 2013

4.4 Information to the delegations

Information will be placed in Team boxes at the deposit service in Stroncone or Le Marmore falls and Terni European Archery village.

5) Note at the rules

5.1 Note at the rules

22.3.8.1. A separator between the fingers to prevent pinching the arrow may be used. An anchor plate or similar device attached to the finger protection (tab) for the purpose of anchoring is permitted. **The stitching shall be uniform in colour. Marks or lines shall be uniform in size, shape and colour.** Additional memoranda and markings are not permitted. On the bow hand an ordinary glove, mitten or similar item may be worn but shall not be attached to the grip of the bow.

23.7. No athlete, coach, team official, may disclose the target distances to anybody on unmarked courses during the tournament to gain an advantage.

24.7. When an athlete, or a group of athletes, is causing undue delay for that group or for other groups during the Qualification and Elimination Rounds, the Judge observing this shall warn the athlete or group with a first written warning on the scorecard.

A time limit per target of three minutes for Field rounds and one minute for 3D rounds shall be allowed from the time the athlete takes his position at the shooting peg, which the athlete shall do as soon as possible after the shooting position becomes available;

A Judge, having observed an athlete exceed the time limit, or cause undue delay despite the above procedure, shall caution the athlete and give a second written warning indicating the time





and date of the warning;

At the third and all subsequent warnings during that stage of the competition, the athlete shall lose the highest scoring arrow at the target;

The time limit may be extended in exceptional circumstances.

24.9. In the Semi-Finals Round, whenever a Judge accompanies a group he shall start and stop the shooting verbally ("go" for the start and "stop" when the time has passed).

In Field rounds, the Judge shall show a yellow card as a warning when 30 seconds of the two minutes remain;

No shooting shall be allowed after the time limit has expired;

If an athlete shoots an arrow after the Judge has stopped the shooting, the athlete or team shall lose the highest scoring arrow at the target.

In the Individual matches the two athletes will shoot simultaneously

In the Team rounds the teams will shoot one at a time with the highest ranked team choosing who shoots first, at the next and subsequent targets the team with the lowest score will shoot first and when there is a tie in score the team who shot first at target 1 will shoot first.

24.10.1. Under timing control by DoS.

In Field the time limit for individuals and teams is two minutes which will be controlled by the DoS. The time will start for the individuals when they are standing at their appropriate peg and for the team when they are standing at the red peg, shooting one at a time with the Barebow shooting last.

24.10.2. Controlled by a Judge

In Field the time limit for individuals and teams is two minutes which will be controlled by the Judge starting his stopwatch when both athletes are standing at the appropriate peg for individuals and all athletes are standing at the red peg for the teams.

** NB – at the time of writing it is not known if the finals are going to run with centrally controlled timing or by individual judge. Having consulted with the WA Field Committee the rule that Barebow shoots last is only appropriate if it is central timing.

25.1.1. Each group shall shoot in pairs, rotating as follows:

The Organising Committee shall assign shooting positions;

The first pair (with lowest athlete number(s)) shall start the shooting on the first target assigned to the group;

The other pair shall start shooting at the next target. The pairs shall rotate shooting at all subsequent targets throughout the competition;

If all athletes of the group agree they may change the above arrangement, pairing or shooting position;

If there are three athletes in a group the first two athletes on the start list (lowest athlete numbers) shall form the first pair, the third athlete shall be considered to be the second pair concerning rotation. This athlete shall always shoot from the left side of the shooting peg;

If all athletes of the group agree they may change the above arrangement, pairing or shooting position;

Should there be sufficient room at a shooting peg, all athletes in the group may shoot at the same time.



6) Protocol and ceremonies (OC)

6.1. Opening Ceremony

The Opening Ceremony will take place at the Word Archery European Village in the Centre of Terni, on 26th August, 18:00.

It consists of:

- Athletes Parade
- Opening speeches

6.2. Closing Ceremony

Together with medal ceremony in Word Archery European Village

6.3. Medal Ceremonies

Medal ceremonies will be conducted after the conclusion at the end of all division Gold medal matches, at the 18.30 in Word Archery European Village, both individual and teams. Archers may receive a trophy or medals, and flowers.

No bows or archery equipment are allowed on the podium and Press Conferences:

7) Results (LOC)

7.1. Who and where

The results as made by Ianseo team.

During all phases of the competition it will be possible to see the results on the following websites:

www.ianseo.net, www.emau.org and www.terni2013.eu

8) Medical Related issues (Medical representative)

Ambulance and First Aid Services will be available at the archery venue.

In case of emergency during your stay in the hotel, please inform the reception and proper arrangements will be made.

8.1. Doping control

Doping control will follow WA rules

Your athletes should bring their passports or accreditation cards to the doping control station if they are chosen for a test.

8.2. Alcohol test

The level of alcohol might also be tested during the competition, following WA rules.

9) Dress Instructions (WAE TD)

Athletes, officials and staff should have a proper appearance, when they are on the practice and competition field. Athletes, team officials and technicians should wear sport or walking shoes on the practice and competition field.

10) Other matters of importance (WAE TD & LOC)

The environment

We ask you to instruct your athletes to use the yellow bins situated along the courses. Picking flowers on the courses is strictly forbidden, Stroncone and Le Marmore Falls belong to an Environmental Protected Area.





Water

To help with environmental issues we would like to enforce the water bottle deposit system. You will be able to refill your bottle of water on the competition fields. Each day you will receive a new bottle. Abiding by this simple rule, you actively help to run the competition smoothly and in addition help to avoid useless waste.

Non Smoking

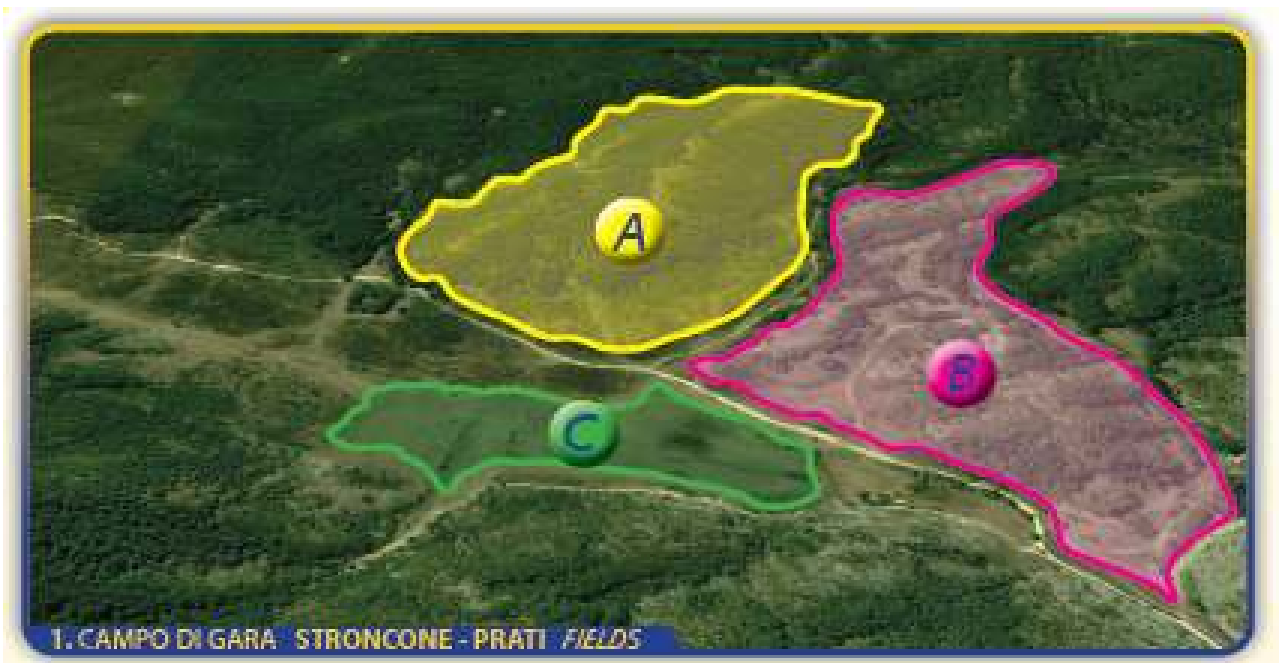
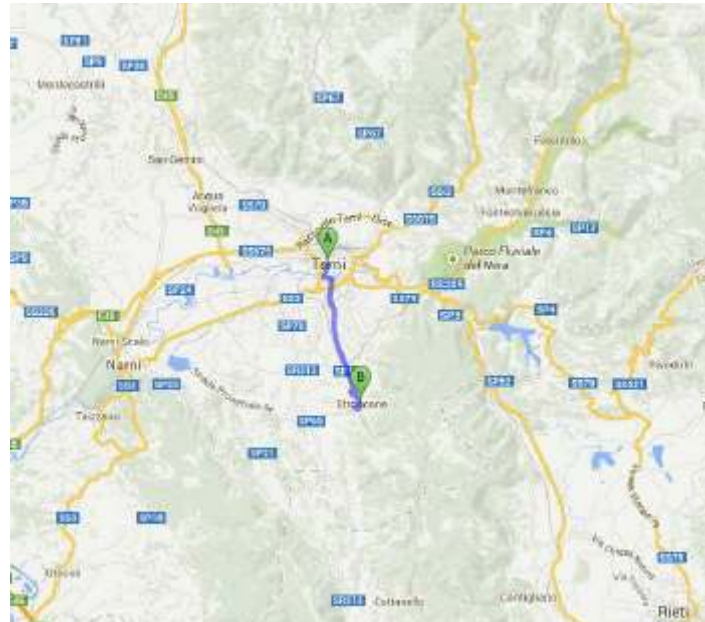
This is a non smoking event for the practice and official competition areas. Smoking is prohibited on the course and practice fields. Smoking can only be done in designated smoking areas outside the venues.

Deposit -Equipment Service

The archers will be able to leave their equipment or bow cases during the competitions at the Deposit located at Stroncone and Le Marmore Falls



11) Maps of the Fields Prati di Stroncone - Qualification Fields



- A) Qualification Field
- B) Qualification Field
- C) Practical - Deposit - Point of start



Le Marmore Falls – Elimination and Team 1/4 - Finals



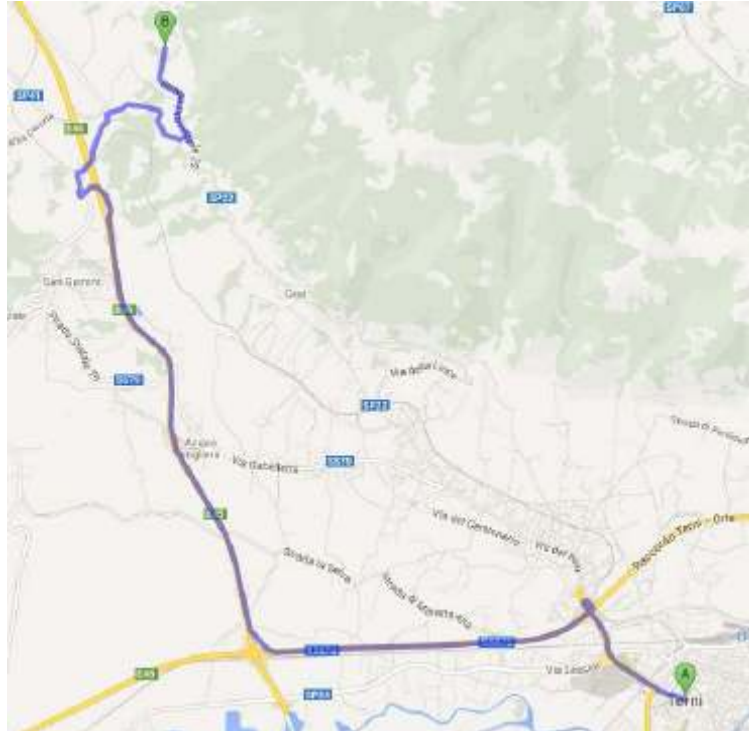
Elimination - Team 1/4 - Team Finals



- A) Elimination field
- B) Elimination field – Team 1/4 and Finals
- C) Practical – Deposit – Point of start



Finals – Carsule



Finals



- A) Practical – Deposit – Point of start
- B) Semifinals
- C) Finals
- P) Parking





13) Program

Sunday 25th August 2013 - Terni City / Meadows of Stroncone

Arrival of teams

08:00 - 12:30 Accreditation at the Archery village in Terni city.

14:00 - 19:30 Accreditation at the Archery village in Terni city.

14:00 - 18:00 Unofficial practice at the Meadows of Stroncone

Monday 26th August 2013 Terni City / Meadows of Stroncone

08:00 - 12:30 Accreditation at the Archery village in Terni city.

09:30 - 15:00 Official practice at the Meadows of Stroncone

10:00 - 14:00 Equipment inspection at the Meadows of Stroncone

14:00 - 15:00 Team Managers' meeting at the Meadows of Stroncone

18.00 - Opening Ceremony in the town centre and opening of the "World Archery European Village" .

Tuesday 27th August 2013 - Meadows of Stroncone (Terni)

1st Qualification round

09.30 - 24 targets unmarked distances (2 fields)

Wednesday 28th August 2013 - Meadows of Stroncone (Terni)

2st Qualification round

09.30 - 24 targets marked distances (2 fields)

Thursday 29th August 2013 - Marmore Falls (Terni)

1st individual elimination round

09:30 - 13:00 - 12 marked targets (2 fields)

2nd individual elimination round

14:00 - 16:00 - 8 marked targets (2 fields)

Friday 30th August 2013 - Marmore Falls (Terni)

Team 1/4 finals 09:30 -- 8 marked targets (1 field)

Team semi-finals 14:00 -- 4 marked targets (1 field)

Team finals 15.00 -- 4 marked targets (1 field)

Team medals ceremony will be held on Saturday





Saturday 31st August 2013 - Archaeological site "Carsulae" (Terni)

Individual finals

09.30 -- 4 marked targets

(1 field)

18,30 -- Awards Ceremony for Team and individuals "World Archery European Village"

Closing ceremony

Gala dinner and closing of the "World Archery European Village"

Sunday 1st September 2013

Departure of teams