



INDOOR European Championships 2015 Koper (SLO)

TEAM MANAGERS MEETING INFORMATION BOOKLET

V 1.3

The Team Managers Meeting will take place at the
Elementary School Koper
(1st floor - meeting room) February 24th, at 12:00 h



Dear Team Managers and all participants:

On behalf of the World Archery Europe,

I would like to address you a hearty welcome

to Koper, for European Championship 2015.

I wish good luck and success to your Teams.

Hakan CAKIROGLU
European Championship TD



Dear Team Captains, dear participants:

Welcome to Koper, to the Indoor European Championships 2015. Thank you for attending this important event for archers, Member Associations, the Organizing Committee and for WAE.

The Organizing Committee and the citizens of Koper sincerely welcome you. We will do our best to make sure that after the competition is over, all of you turn back home with warm memories and new friendships between participants from all over Europe.

We hope that at the end of this week we will have the feeling that this was a successful European Championships and a good competition for the archery, for our sport and for the O.C.

Please, feel free to make any comments and provide feedback at any time to Organizing Committee, as your input will help us to plan better events in future.

I am sure we will be enjoying a great week of ARCHERY!

Good luck to all participants!

Mrs. Irena Rosa
Organizing Committee President

Mr. Leon Uratnik
Archers Association of Slovenia President



Agenda of the Team Captains meeting

1) Introduction of Officials & Opening of the meeting *(WAE TD)*

- Welcome & Introduction of the panel by WAE Technical Delegate (TD), Mr Hakan CAKIROGLU
- Introduction of the panel, WAE Technical Delegate (TD), Mr Hakan CAKIROGLU
- Welcome speech by the President of the Organizing Committee, Mrs. Irena ROSA

2) Introduction of Officials (TD)

- Organising Committee (OC) members, by the Chairman of the OC, Mrs. Irena ROSA
- Tournament Judges Commission, by the Chairman of Judges, Mr Pedro SANZ
- Director of Shooting, by the Chairman of Judges, Mr. Pedro SANZ
- Jury of Appeal, by EMAU Technical Delegate (TD), Mr Hakan CAKIROGLU

3) Technical Aspects of the competition *(WAE TD + chairman of Judges)*

- 3.1. Number of participants per class
- 3.2. Competition Programme (attached)
- 3.3. Practice-Training – Programme attached
- 3.4. Equipment Inspection
- 3.5. Qualification Round & information on scoring
- 3.6. Individual Elimination Round
 - 3.6.1. Recurve
 - 3.6.2. Compound
- 3.7. Team Elimination Round
 - 3.7.1. Recurve Team
 - 3.7.2. Compound Team
- 3.8. Individual Finals Round & Team Finals Round
- 3.9. Appeal Procedure (Form attached)

4) Technical Matters *(FITA TD + Chairman of Judges)*

- 4.1. Timing Control system
- 4.2. Results system
- 4.3. Rules that apply in this event.
 - 4.3.1. Maximum number of official in the FoP
- 4.4. Accreditation Cards rules.

5) Logistics Aspects (OC)

- 5.1. Transportation: Venue, Airport etc.
- 5.2. Meals, during qualification, practice, finals...

6) Protocol and ceremonies (OC)

- 6.1. Opening Ceremony
- 6.2. Medal Ceremonies
- 6.3. Closing Banquet

7) Medical services (Medical representative)

- 7.1 Medical services
- 7.2 Physiotherapy service
- 7.3 Emergencies

8) Doping Control (Medical representative)

- 8.1. Doping control
- 8.2. Alcohol test

9) Dress Regulation

10) Other matters of Importance.

11) Closing (WAE TD)

POINTS to inform

3) Technical Aspects of the competition (WAE TD + chairman of Judges)

3.1. Number of Participants per class (final numbers will be given in meeting)

Number of Nations: **35** Updated 18 February 2015

Recurve Men	Individual: 47 (1/16)	Teams: 13 (1/8)
Recurve Women	Individual: 35 (1/16)	Teams: 8 (1/4)
Recurve Junior Men	Individual: 39 (1/16)	Teams: 11 (1/8)
Recurve Junior Women	Individual: 24 (1/16)	Teams: 6 (1/4)
Compound Men	Individual: 41 (1/16)	Teams: 8 (1/4)
Compound Women	Individual: 28 (1/16)	Teams: 4 (/)
Compound Junior Men	Individual: 26 (1/16)	Teams: 5 (1/4)
Compound Junior Women	Individual: 15 (1/8)	Teams: 3 (/)

No finals will be shot and no title will be assigned for Compound Women teams and Compound Junior Women teams. These teams will be ranked according to the Qualification Round and the Organizer will award them with own medals.

3.2. Competition Program (at the end of the document V4.18.2.2015)

3.3 Official Practice, Practice & Training:

- Official Practice – Main Hall
Morning 08:30-10:30 Divisions: **RM, RW**
Morning 11.00-13.00 DivisionS **RJW,RJM,CJW,CJM**
Afternoon 16:00-18:00 Divisions: **CM, CW**
- Training: In the training Hall .
It will be open the days of the event from 08:00 till 13:00 and from 14:00 till 19:00 hours, on Saturday from 08:00 till 16:30.
- Qualification Round: warm-up (30 min before the Competition)
- Individual Elimination Round Practice: 30 min before the competition in the assigned targets per session.
- Team Elimination Round Practice: 20 min before the competition in the assigned targets per session.

Schedule for training in the sport hall of the school is attached (V1. 25.1.2015)

3.4. Equipment Inspection.

Teams must finish their registrations before going to Official Practice and Equipment Inspection. No one will be allowed to get in competition and practice venues without accreditation cards.

Equipment inspection will be run at the Main Hall, at the same time as the Official practice. Each team will be called (following alphabetical order) and invited by the DoS to come to the designated place for this inspection. All team members should wear their team uniform. We are kindly asking to all the archers and coaches to follow the OC volunteers and Judges Instructions in order to proceed with no delays and as organized as possible.

Due to the late arrival of some teams there is the possibility that the start list will change during or after the official practice. Therefore the start numbers will be delivered before the start of the qualification round. When receiving the start numbers, we would like each Team Captain to double check that each archer has the correct registration number.

The passports/the date of birth for all the Juniors participating in this event will be checked during the accreditation.

3.5. Qualification Round and information on scoring

Electronic Score Terminals (PDA) for each target will be given by volunteers when archers will go to the target. The athletes should register themselves the data entries for their scores. Assistance will be given in the FoP if requested by the WAE Result team on site.

Please double check between terminals and scorecards, and please make sure that each archer of your team is aware that all the data requested in the scorecards must be filled in, and scorecards signed.



3.6. Individual Elimination & Finals Round (until ½ finals)

Following the Competition and entries per categories, byes might occur. In case of a bye, archers will be allowed to shoot on their own target, but no score will be recorded or allowed to be displayed. No alternate shooting format during eliminations and finals. Only for the bronze and gold medal matches alternate shooting will be applied.

3.7. Individual Finals Round (Medal matches) *live coverage on some matches*

The Final Round (Gold Medal matches) will take place in a same venue. Following the Competition Schedule, Gold medal matches will be shot at in a 2 targets FoP in alternate shooting format.

3.8. Team Elimination & Finals Round (until ½ finals)+ Bronze

No alternating shooting will be used until the Gold Medal matches

3.9. Team Finals Round (Medal matches)

Following the Competition schedule, Gold medal matches will be shot in alternate format.

3.10. Appeal Procedure (Form attached)

In case of an Appeal, the Appeal Form should be given to the Chairman of Judges or to his deputy. In order to proceed with an appeal, a deposit 40 Euros should be given to the WAE TD (Or Chairman of Judges) for the appeal to be valid

4) Technical Matters (*WAE TD + chairman of Judges*)

4.1. Timing Control system.

For the competition the Danage timing system will be used.
On the practice field the Chronotir timing system will be used.

4.2. Results system.

IANSEO is the provider of the Results. The scoring in the Qualification Round will be done by the archers. One archer will write down the score on the paper score sheet and another archer will score on a terminal. The third and fourth archer verifies that the correct scores are entered.

PDA terminals are used during the Qualification and Elimination Rounds, but not in the Finals. The person responsible for the results is Mr. Ardingo Scarzella (Result Manager).

4.3. Rules that apply in this event. WA rules

Rules for Indoor and WA official interpretations.

Remember that we have set system for Recurve (including team event) and cumulative scoring for Compound (including team event).

For Recurve division we will use Recurve target faces and for Compound division the Compound target faces will be used.

5) Logistical Aspects (OC)

5.1 Transportation: The entire transport schedule will be published in the official hotels and in the venue on 23rd February and updated if needed during the championships.

All teams are requested to inform to the LOC (local Organizing Committee) on their departure details (return flight confirmation, number of person, etc..). Please contact the LOC in the Reception desk in the hotel and provide/check this information as soon as possible.

Please be aware that if your departure city is Ljubljana, your team will be required to leave the hotel 4 hours earlier to the flight departure. For Trieste, this time will be 3 hours.

5.2 Meals, during practice, finals...

Lunches are arranged in the Elementary School's Restaurant

5.3 Other social functions.



There will be Closing Banquet & Party at 20:30 in the **Hotel**.

6) Protocol and ceremonies (OC)

6.1. Opening Ceremony

Date : 24th February 2013

Time : 15:00 – 15:45

Venue : Main Hall

Dress Code: Official uniform

Transportation will be available from the official Hotel.

6.2. Medal Ceremonies

TEAM SENIORS + JUNIORS

Date : 28th February 2015

Time : 17.30

Venue : **Final Hall**

INDIVIDUAL SENIORS + JUNIORS

Date : 28th February 2015

Time : 17.30

Venue : **Final Hall**

6.3. Closing Banquet & Party

Date : 28th February 2015

Time : 20:30

Venue : **Hotel**

7) Medical Related issues (*Medical representative*)

Ambulance and First Aid Services will be available in the Archery Venue. Official Hotel have an agreement to with the nearest local hospitals. In case of emergency during you stay in the hotel, please inform the reception and proper arrangements will be made.

8) Doping Test

8.1. Doping control



Doping control will be done following WAE rules.

8.2. Alcohol test

Alcohol tests will be done following WAE rules.

9) Dress Regulation (WAE TD)

Athletes, officials and staff should have a proper appearance, when are present on the field. Athletes and Technicians should wear no other kind of foot wear, than sport-shoes. This is a WAE European Championships so WAE dress regulations do apply. Names are required to be on the back for all senior archers and are requested for Junior Archers. It is strictly forbidden to shoot in jeans.

3.22.1.1 During the Olympic Games, Target World Championships (including Cadet and Junior Championships) and World Cup Competitions, athletes and team officials must dress in professional looking sports clothing on the field of play.

- All members of one team must be dressed in the same team uniform. The men's and women's teams of one country may wear different design and colour uniforms. Team officials may wear a different style but should wear the same colours and should be easily identified as the official of their team.*
- Women are required to wear dresses, skirts, divided skirts or shorts (these may not be shorter than the athlete's fingertips when the arms and fingers are extended at the athlete's side) or trousers (slacks), and blouses or tops (covering the front and back of the body and be fixed over each shoulder and the midriff when at full draw).*
- Men are required to wear trousers or shorts (these may not be shorter than the athlete's fingertips when the arms and fingers are extended at the athlete's side) and long or short sleeved shirts (covering the midriff when at full draw).*
- No denim or jeans may be worn nor any oversize or baggy type pants or shorts.*
- During the Team Match play competition the same colour and style shirt/blouse/top and the same colour and style pants/shorts/skirts must be worn.*
- Due to weather conditions, protective clothing such as sweaters, track suits, lycra sportshirts, raingear, etc. may be worn following approval by the Technical Delegate of the event or, in his or her absence, the chair of the tournament judge commission.*
- Headwear is optional, but if worn they must have the same colour pattern for the members of a team competing in the same category and this headwear may have different patches or names of one sponsor in compliance with the eligibility rules.*

3.22.1.2 Sport shoes must be worn by all athletes and coaches during Target events. Sport shoes may be different styles but must cover the entire foot.

3.22.1.4 At Olympic Games, World Championships (including Cadet and Junior Championships) and World Cup Events, all athletes must have their name across the back on the upper shoulder area in combination with the name of their country (or three letters NOC country code). Team officials must have their country name on the back of their shirt. The name and function of the team official are optional.

3.22.1.5 Athletes and team officials must conform to the dress regulations during the Official Practice.

10) Other matters of importance (WAE TD)

11) Closing (WAE TD)

