

INVITATION PACKAGE

EURO-VITTEL 2017 WAE

Version V1.0
3rd November 2016

Start date for online registration using WAREOS	05 th November 2016
End of preliminary registration using WAREOS	20 th December 2016
End of final registration using WAREOS	13 th February 2017
Preliminary entries (Hotel reservation form, transportation form)	20 th December 2016
Visa invitation letter form	31 st December 2016
Final entries (Final Hotel reservation form, transportation form, Budget form)	13 th February 2017

INVITATION PACKAGE V1.0 – 3rd november 2016

TO ALL WORLD ARCHERY EUROPE MEMBER ASSOCIATIONS

Dear President,

On behalf of the Organizing Committee, we are pleased to invite you to the 16th European Archery Indoor Championships that will be held in Vittel, France, from 07th to 12th March 2017.

Hereby please find enclosed all the necessary documents concerning the registration, organisation and participation in this event.

We are looking forward to welcoming you in Vittel, France.

Yours sincerely,



Jean-Jacques GAULTIER
Mayor of Vittel
Co-President of the Organizing Committee



Philippe BOUCLET
President of the French Archery Federation
Co-President of the Organizing Committee



GENERAL INFORMATION

Organizing Committee Secretariat

Accommodation/Transport : infos@vitteltourisme.com +33.329.08.08.88

Competition: p.renaud@ffa.fr

Website : <http://www.euro-vittel2017.com>

Preliminary program

Sunday March 05 th , 2017	Afternoon - Arrival of Delegations - Accreditation
Monday March 06 th , 2017	Accreditation - Free practice
Tuesday March 07 th , 2017	Official practice and Equipment inspection Opening Ceremony Team Managers Meeting
Wednesday March 08 th , 2017	Qualification rounds
Thursday March 09 th , 2017	Individual Eliminations, ¼ and ½ Finals Junior Teams Eliminations, ¼ and ½ Finals
Friday March 10 th , 2017	Team Eliminations, ¼ and ½ Finals
Saturday March 11 th , 2017	Teams Bronze and Gold Medal Matches Award Ceremony
Sunday March 12 th , 2017	Individual Bronze and Gold Medal Matches Award Ceremony Closing Ceremony Closing dinner and party
Monday March 13 th , 2017	Departures

Events

	Individuals		Teams	
	Women	Men	Women	Men
Compound Junior	X	X	X	X
Recurve Junior	X	X	X	X
Compound	X	X	X	X
Recurve	X	X	X	X

Remind : WAE rule 2.4.4

In a European Championship no title will be assigned if the preliminary entries reflect fewer than 12 individuals and 6 teams. For Youth [...] categories, no title and no medals will be assigned if less than 4 individuals and 4 teams are registered in the preliminary entries. Anyhow, to assign title and medals, there must be at least 2 teams participating, but with 4 registrations in the preliminary entries.

ACCOMMODATION & TRANSPORT

Accommodation

The LOC suggest some official hotels in different categories :

- 3 hotels in Vittel
- 2 hotels in Contrexeville (less than 5 km far from Vittel)



Les Curtilles

130 rooms.

1 km far from the Competition Centre



Hôtel New Providence 2**

26 rooms

Attractive hotel in the heart of the city
1 km far from the Competition Centre



L'Orée du Bois 3***

52 rooms

In the heart of a beautiful landscape
Jacuzzi / Fitness / Sauna / Solarium
3 kms far from the Competition Centre



Time Hôtel 2**

48 rooms

Indoor swimming pool – Hammam
3 kms far from the Competition Centre



Hôtel-Club Cosmos 3***

83 rooms

In Contrexeville thermal park – Fitness
Centre – Heated Outdoor swimming pool
4 kms far from the Competition Centre

Participants who will decide to book their accommodation in other hotels (non-official hotels) will have to pay a **double entry fee**, and the LOC will not be responsible to provide transportation from that Hotel to the venue (transport for these teams will be provided only to and from the airport). Also, it will not be possible to distribute any information at the non-official hotels.

Coming to Vittel

By plane: Strasbourg Airport → 2hrs15 from Vittel with shuttle
Luxembourg Airport → 2hrs00 from Vittel with shuttle
Bâle-Mulhouse Airport → 2hrs30 from Vittel with shuttle

By train: Nancy → 1hrs30 from Vittel with shuttle
Lorraine TGV → 1hrs30 from Vittel with shuttle
Vittel website: www.voyages-sncf.com

By car: **From Paris**
A5 motorway to Troyes then A31 motorway to Nancy-Metz. Exit n° 9 Bulgnéville (12 kms far from Vittel)
From the north of France and Belgium
A26 motorway the A5 to Troyes then A31 motorway to Nancy-Metz.
Exit n° 9 Bulgnéville (12 kms far from "Vittel").
From the south of France
A6 motorway Beaune then A31 motorway to Nancy-Metz. Exit n° 9 Bulgnéville (12 kms far from Vittel)

Location : C.P.O. - 361 avenue du Haut de Fol - 88800 Vittel - France

GPS : 48°11'38.5"N 5°56'16.6"E

REGISTRATION INFORMATION

Entries

- **The First Entry Deadline (with 50% by payment) is on 20th December 2016**
- All registration must be done by using the World Archery Online Registration System (WAREOS): <http://register.worldarchery.org> . No entry forms will be accepted for registering at this event.
- A maximum number of 3 athletes per country (host country included) are allowed to be registered into each category of the event
- In order to use WAREOS, please login on <http://register.worldarchery.org> with your Username and Password assigned by World Archery. After entering the WAREOS, please go to "Online Registration" and register your athletes for this event. A "WAREOS User Manual" can be downloaded in PDF format (English) using the same website link.
- For any questions regarding the WAREOS, please contact Mr Matteo PISANI matteo@pisani.eu
- Please pay attention to the stated deadlines. Teams will not be able to enter or update their data in WAREOS, after the deadlines as the system will be blocked. If teams wish to make any changes to their Final Registration, after the deadline, you need to contact Matteo PISANI at matteo@pisani.eu
- Final Entries processed after the deadline will result in a penalty fee of € 100 per athlete to be paid in cash to the LOC upon arrival at the field.
- Final registrations that differ by more than 4 athletes from the preliminary registration or have been submitted after the preliminary deadline will result in a penalty fee of € 100 to be paid in cash to the LOC upon arrival at the field.
- Any entries received less than 3 days before the team managers meeting for a European Championships will be refused, if no preliminary entry and/or final entry were made beforehand. This decision cannot be appealed by teams and is fully compliant with the current World Archery rules, article 3.7.1.2. Entries received after the deadlines, are subject to penalties as clearly stated in the rule book and the invitation documents of European Championships. A Member Association that has made final entries in WAREOS and does not participate will be invoiced for the number of entries entered in the system, unless they have informed World Archery Europe and the OC in writing at least one week prior to the event that they are unable to attend.
- Member Associations that have penalty fees outstanding from previous years will need to have these penalty fees paid before being eligible to enter and compete.
- Nations will be registered and accepted after the Organizing Committee has entered the entries in the WAREOS and has received the 50% payment.

Entry and other Fees

- sport entry:
 - € 150 / athlete,
 - € 50 / official,
 - € 75 / team
- These fees include local transport (official hotels to venue), access to the field, the stand and free water
- accommodation/ meals: depending on hotels, specified on registration documents
- These fees include full board from Sunday 05th March (dinner) to Monday 13th March (breakfast), including closing dinner and party
- return transport airport/rail station to Vittel : depending on arrival location, specified on registration form

Payment / Cancellation

Payment bank transfer order in Euros only.

Reservations will be considered as official after receipt of payment

**Only cancellations by mail to Vittel Tourist Office before 22nd February 2017 will be considered.
No reimbursement after this deadline.**



PRELIMINARY ENTRY FORM EUROPEAN INDOOR CHAMPIONSHIPS

Please return before 20th December 2016 to : infos@vitteltourisme.com
OFFICE DE TOURISME – BP 90011 – 88801 VITTEL Cedex – FRANCE
☎ +33 329 08 08.88 - Fax +33 329 08 37 99



For all information :

- Concerning your stay and moves
- Concerning the competition

E-mail infos@vitteltourisme.com
E-mail p.renaud@ffta.fr

FEDERATION/COUNTRY _____

Contact name : _____ contact : e-mail : _____

Address _____

Postcode _____ City _____ Country _____

Tel _____ Mobile _____

NUMBER OF COMPETITORS

	Men	Women
Archers	_____	_____
Officials	_____	_____
Disabled people	_____	_____

3 archers by category

FULL BOARD ACCOMMODATION FROM SUNDAY EVENING (DINER INCLUDED) TO MONDAY MORNING (BREAKFAST INCLUDED) AND SATURDAY 11 NIGHT GALA DINNER INCLUDED

HOTELS	Choice (1)	Single room (2)	Twin room (2)	Triple room (2)	
VITTEL		Room price per person	Room price per person	Room price per person	
Hôtel New Providence 2**		__ person(s) x € 989	_ person(s) x € 717	_ person(s) x € 637	
L'Orée du Bois 3***		__ person(s) x € 1 034	_ person(s) x € 734	_ person(s) x € 729	
Les Curtilles		__ person(s) x € 1 053	_ person(s) x € 745		
CONTREXEVILLE (4 Km)		Room price per person	Room price per person	Room price per person	
Hôtel-Club Cosmos 3***		__ person(s) x € 1 071	_ person(s) x € 808	_ person(s) x € 804	
Time Hôtel 2**		__ person(s) x € 829	_ person(s) x € 597	_ person(s) x € 552	
					TOTAL
Recap	_____ person(s) in single room x	_____ €/person			_____ €
	_____ person(s) in twin room x	_____ €/person			_____ €
	_____ person(s) in triple room x	_____ €/person			_____ €
BREAKFAST WILL BE SERVED AT THE CONVENTION CENTRE					TOTAL
1					€

(1) Indicate your choice order

CANCELLATION :

*All the cancellations e-mailed to Vittel Tourist Office 10 days before the championship will be taken into account
No pay back possible after this deadline*

Rooms will be booked as soon as the subscription forms are received. If your choice is not available, the committee will guarantee the rooms only in the hotels mentioned above, whatever the category, at the prices indicated



COMPETITION FEES

CATEGORIES	PRICE	TOTAL
Archer 150 €	_____ person(s) x € 150	€
Team 75 €	_____ team(s) x € 75	€
Official 50 €	_____ person(s) x € 50	€
TOTAL 2		€

TRANSPORT

Arrival Date : _____

TRAIN OR COACH ARRIVAL Vittel railway Station Nancy railway Station Lorraine TGV Station
AIRCRAFT ARRIVAL Airport : Strasbourg Bâle-Mulhouse Luxembourg

Departure Date : _____

TRAIN OR COACH DEPARTURE..... Vittel railway Station Nancy railway Station Lorraine TGV Station
AIRCRAFT DEPARTURE Airport : Strasbourg Bâle-Mulhouse Luxembourg

Tick the right box

SHUTTLES	COST	TOTAL
Arrival & Departure « Vittel railway Station » + Shuttles Vittel & Contrexéville	_____ person(s) x € 20	€
Arrival & Departure « Nancy railway Station » + Shuttles Vittel & Contrexéville	_____ person(s) x € 50	€
Arrival & Departure « Lorraine TGV Station » + Shuttles Vittel & Contrexéville	_____ person(s) x € 70	€
Arrival & Departure airport « Strasbourg » or « Bâle-Mulhouse » or « Luxembourg » + Shuttles & Contrexéville	_____ person(s) x € 100	€
TOTAL 3		€

PAYMENT

		TO PAY
ACCOMMODATION	TOTAL 1	€
COMPETITION FEES	TOTAL 2	€
TRANSPORT	TOTAL 3	€
GRAND TOTAL		€
50 % DEPOSIT BEFORE DECEMBER 20, 2016		€

PAYMENT INSTRUCTIONS

BANK : SOCIETE GENERALE VITTEL
Address : 115 rue de Verdun – 88800 VITTEL

Account holder : "Vittel Congrès et Tourisme"
Address : BP 20057 – 88802 VITTEL Cedex – France

IBAN : FR76 3000 3008 3600 0502 6017 480
SWIFT CODE (BIC) : SOGEFRPP

NB : For the bank transfer please indicate : "European Indoor Archery Championships" and your country.
 All payments are required to be made in Euros by bank transfer on 20th december 2016 the latest.
 Bank transfer fees are chargeable to the MAS (you have to take this option during bank transfer).
 Should you not pay the bank transfer fees in advance, you will be charged for the difference upon arrival, at the accreditation.

For all information :

- Concerning your stay and moves
- Concerning the competition

E-mail infos@vitteltourisme.com
E-mail p.renaud@ffta.fr

FEDERATION/COUNTRY _____

Contact name : _____ contact : e-mail : _____

Address _____

Postcode _____ City _____ Country _____

Tél _____ Mobile _____

FULL BOARD ACCOMMODATION FROM SUNDAY EVENING (DINNER INCLUDED) TO MONDAY MORNING (BREAKFAST INCLUDED) AND SATURDAY 11 NIGHT GALA DINNER INCLUDED

HOTELS	Choice (1)	Single room (2)	Twin room (2)	Triple room (2)	
VITTEL		Room price per person	Room price per person	Room price per person	
Hôtel New Providence 2**		__ person(s) x € 989	_ person(s) x € 717	_ person(s) x € 637	
L'Orée du Bois 3***		__ person(s) x € 1 034	_ person(s) x € 734	_ person(s) x € 729	
Les Curtilles		__ person(s) x € 1 053	_ person(s) x € 745		
CONTREXEVILLE (4 Km)		Room price per person	Room price per person	Room price per person	
Hôtel-Club Cosmos 3***		__ person(s) x € 1 071	_ person(s) x € 808	_ person(s) x € 804	
Time Hôtel 2**		__ person(s) x € 829	_ person(s) x € 597	_ person(s) x € 552	
					TOTAL
Recap	_____ person(s) in single room x	_____ €/person	_____ €/person	_____ €/person	_____ €
	_____ person(s) in twin room x	_____ €/person	_____ €/person	_____ €/person	_____ €
	_____ person(s) in triple room x	_____ €/person	_____ €/person	_____ €/person	_____ €
BREAKFAST WILL BE SERVED AT THE CONVENTION CENTRE					TOTAL
1					€

(1) Indicate your choice order

CANCELLATION :

All the cancellations e-mailed to Vittel Tourist Office before the 22th February will be taken into account
No pay back possible after this deadline

Rooms will be booked as soon as the subscription forms are received. If your choice is not available, the committee will guarantee the rooms only in the hotels mentioned above, whatever the category, at the prices indicated

Special requirements : Please mark this box if you have special requirements for food and specify it:

ROOMING LIST

In order to facilitate the accreditation process, please fill in the accommodation table below :
We need the following data : type of room, type of bed and persons.

Room	Single/Double Triple	King/ Twin Bed	X	Person 1 (Name)	Person 2 (Name)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

Note:

- In case you choose a double room please specify the type of bed:
- King – double room with one big bed - Twin – double room with two separate beds
- X If handicapped person – Please tick the name
- The booking of rooms will be done according to the rule "first come – first get".

ENTRY FEE

CATEGORIES	PRICE	TOTAL
Archer 150 €	_____ person(s) x € 150	€
Team 75 €	_____ team(s) x € 75	€
Official 50 €	_____ person(s) x € 50	€
TOTAL 2		€

TRANSPORT



TRAIN ARRIVAL

Vittel railway station

Nancy railway station

TGV Lorraine station

Number of passengers :	
From :	Number of the train :
Date :	Time arrival :



FLIGHT ARRIVAL

Airport :

Strasbourg

Bâle-Mulhouse

Luxembourg

Number of passengers :	
Airline company :	Flight number :
Date:	Time arrival :

 **ARRIVAL BY CAR**Date _____ Time _____

 **TRAIN DEPARTURE** Vittel railway station Nancy railway station TGV Lorraine station

Number of passengers :	
Date :	Departure time :

 **FLIGHT DEPARTURE** Airport : Strasbourg Bâle-Mulhouse Luxembourg

Number of passengers :	
Airline company :	Flight number :
Date:	Departure time :

 **DEPARTURE BY CAR**Date _____ Time _____

SHUTTLES	COST	TOTAL
Arrival & Departure « Vittel railway Station » + Shuttles Vittel & Contrexéville	___ person(s) x € 20	€
Arrival & Departure « Nancy railway Station » + Shuttles Vittel & Contrexéville	___ person(s) x € 50	€
Arrival & Departure « TGV Lorraine Station » + Shuttles Vittel & Contrexéville	___ person(s) x € 70	€
Arrival & Departure airport « Strasbourg » or « Bâle-Mulhouse » or « Luxembourg » + Shuttles Vittel & Contrexéville	___ person(s) x € 100	€
	TOTAL 3	€

PAYMENT

		TO PAY
ACCOMMODATION	TOTAL 1	€
COMPETITION FEES	TOTAL 2	€
TRANSPORT	TOTAL 3	€
	GRAND TOTAL	€
	ADVANCE PAYMENT	€
	OVERPAYMENT BEFORE FEBRUARY 13, 2017	€

PAYMENT INSTRUCTIONS

BANK : SOCIETE GENERALE VITTEL
Address : 115 rue de Verdun – 88800 VITTEL

Account holder : "Vittel Congrès et Tourisme"
Address : BP 20057 – 88802 VITTEL Cedex – France

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NB : For the bank transfer please indicate : "European Indoor Archery Championships" and your country.
All payments are required to be made in Euros by bank transfer on 13th February 2017 the latest.
Bank transfer fees are chargeable to the MAS (you have to take this option during bank transfer).
Should you not pay the bank transfer fees in advance, you will be charged for the difference upon arrival, at the accreditation.

VISA INVITATION LETTER FORM EUROPEAN INDOOR CHAMPIONSHIPS

Please return before 31ST DECEMBER 2016 to p.renaud@ffa.fr

Country/Team from: _____

Contact person: _____

No	First name	Family name	Date and place of birth	Citizenship (Country) Passport	
	Address of residence			Number	Expiration
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					

Date: _____

President/General Secretary MA: _____

PLEASE RETURN THIS VISA INVITATION LETTER FORM TO THE ORGANIZER AS SOON AS POSSIBLE
(latest by 31st December 2016) by email to p.renaud@ffa.fr