

Team Managers Meeting Information Booklet

The Team Manager's Meeting will take place at final-hall at the Olympic Shooting Range on June 6th at 10.00 hrs.

All Team Managers are requested to attend this meeting
(Max 1 representative per country)

Teams without a Team Manager are advised to send one of their athletes to the meeting.

Please read this document upon receipt and bring it with you to the Team Managers Meeting.

Dear Athletes and Officials,

On behalf of the Organizing Committee, we would like to welcome all participating athletes, officials and all distinguished guests to the 2022 European Outdoor Championship and the European Games Continental Quota Tournament which will be held from June 6 to June 12 in Munich, Germany.

I am sure that all participants – athletes, officials, media representatives and spectators – will enjoy this exciting competition and all athletes will demonstrate their great skill, competitiveness and fairness at this event.

I wish you all a very pleasant stay in Munich and the best of luck, to all athletes in achieving excellent results.

Sincerely yours,

Hans-Heinrich von Schönfels

President of the
Organizing Committee

Agenda of the Team Managers Meeting

Roll Call of all attending nations (TD)

Opening

- Brought to order, by Technical Delegate
- Introducing the panel, by Technical Delegate
- Welcome speech, by World Archery Europe Secretary General and President of LOC

2) Introduction of Officials (TD)

- Organizing Committee members, by TD
- Tournament Judges Commission, by the Chairman of Judges
- Jury of Appeal, by TD

3) Technical aspects of competition (TD + Chairman of Judges)

- 3.1. Number of participants per class
- 3.2. Competition Program
- 3.3. Practice – training
- 3.4. Equipment inspection
- 3.5. Qualification round & scoring information
- 3.6. Individual elimination round
 - 3.6.1. Individual Elimination
- 3.7. Team elimination round
 - 3.7.1. Recurve Team
 - 3.7.2. Compound Team
 - 3.7.3. Recurve Mixed Team
 - 3.7.4. Compound Mixed Team
- 3.8. Continental Qualifying Tournament
- 3.9. Individual and Team Medal Matches
- 3.10. Appeal procedure (Form attached)

4) Technical matters (TD + Chairman of Judges)

- 4.1. Timing control system
- 4.2. Results system
- 4.3. Rules that apply in this event.
 - 4.3.1. Dress regulations
 - 4.3.2. Athletes must have at least 6 arrows during Finals (Rule Book 3 – 13.2.1. – bullet point 3)
 - 4.3.3. Equipment failure or medical problems (Rule Book 3 – 12.2 3)
 - 4.3.4. Shooting time and time limits (Rule Book 3 – 13.4-13.7)
 - 4.3.5. Target set-up for the shoot-off

5) Logistic aspects (OC)

- 5.1. Transportation: venue, airport, etc.
- 5.3. Meals, during practice, qualification rounds, finals...

6) Protocol and ceremonies (OC)

- 6.1. Medal ceremonies and mixed zones
- 6.2. Opening Ceremony

7) Medical related issues (Medical representative)

- 7.1. Medical services and emergencies
- 7.2. Covid-19 Related issues

8) Clean Sport (Medical representative)

- 8.1. Doping control
- 8.2. Alcohol test

9) Other matters of importance (TD)

10) Questions from Team Managers

11) Closure

Important Telephone Numbers

Chairman of the Organizing Committee

Mr. Joerg Brokamp

World Archery Europe Technical Delegate

Ms. Eva Thesen

+47 918 88880

Field Manager

Mr. Jürgen Beer

+49 172 3730300

Hotels / Accommodation

Ms. Birgit Huhn:

+49 172 6145658

Transportation Manager

Ms. Margit Kiraly

+49 173 6706213

Medical Representative

Ms. Claudia Hess

+49 151 52165615

Media & Ceremonies

Ms. Julia Matheis

+49 162 4263594

Results Manager

Mr. Matteo Pisani

+39 348221 4545

Tournament Judge Commission

Chairman of Judges

Mr. Jean Martens

+49 152 5389 3381

Director of Shooting

Mr. Lee Miller

Mr. Michael Voge

Director of Shooting - Training Range

Mr. Andreas Schwotzer

Ms. Simone Schoenemann

Members

ITO's

Ms. Sabrina Steffens
Ms. Ringa Baltrusaite
Ms. Manuela Cascio
Ms. Katy Lipscomb
Mr. Klaus Lykkebæk
Ms. Katerina Koncalova
Mr. David Catalan
Mr. Atanas Temelkov

NTO'S

Ms. Maren Haase
Mr. Stefan Lehmann
Ms. Karin Schinken
Ms. Irmgard Deutsch-Höfer
Mr. Jacob Lindemann
Ms. Heike Ifsen

Jury of Appeal- tbd

- Chairman
- Member
- Member
- Member
- Member

Points to clarify

3) Technical aspects of the competition

3.1. Number of participants per category (Number of Member Associations 40)

Recurve Men	Individual: 98	Teams: 28
Recurve Women	Individual: 70	Teams: 21
Compound Men	Individual: 76	Teams: 21
Compound Women	Individual: 44	Teams: 11
CQT Recurve Men	Individual:	
CQT Recurve Women	Individual:	

Mixed Teams Recurve: 29

Mixed Teams Compound: 22

3.2. Competition Program

The latest competition program will be provided 1 week prior to official practice on the World Archery Europe web page. Any official competition schedule will have version number, date and time printed on it. Latest version of the Competition Schedule Vers. 0.1 the Team Managers Booklet is vers. 02.

3.3. Practice

Training range is available starting on June 5th. It is located in the 300m shooting range of the Olympic shooting center, a few minutes' walk from the qualification field.

Daily Schedule:

05.06.2022	09:00 ~ 12:00 and 14:00 ~ 17:00
06.06.2022	09:00 ~ 12:00 and 14:00 ~ 17:00
07.06.2022	09:00 ~ 12:00 and 14:00 ~ 17:30
08.06.2022	09:00 ~ 12:00 and 14:00 ~ 17:30
09.06.2022	09:00 ~ 12:00 and 14:00 ~ 17:00
10.06.2022	09:00 ~ 12:00

- Practice for the finals venue will be available for those athletes competing in the finals 11. and 12 June

10.06.2022	14:00 ~ 16:30
11.06.2022	09:00 ~ 12:00

Official Practice - Jun 6th

- 09:00 ~ 12:00 (3hrs) for Compound Men & Women
- 14:00 ~ 17:00 (3hrs) for Recurve Men & Women
- Shooting will be organized in AB-CD

Qualification Round Practice

- 3 ends of 3 minutes practice on the Field of Play for qualification to immediately follow once the field is reset.
- Non-competing athletes can use the practice field.
- Transportation is available for athletes between the qualification field, training range and official event hotels. Schedule will be displayed in the official event hotel lobbies.

3.4. Equipment Inspection

- Located to the left side of the qualification field.
- Teams will be announced in (English) alphabetical order by the DOS.
- All teams are to wear their team uniform and have their valid accreditation.
- Spare equipment must also be brought for inspection.
- Team managers are to check the details of their athletes such as, name, date of birth is correct beforehand.
- Instructions to use the tablet scoring system will be carried out if requested.

Rules that apply to this event:

12.2.3.

No extra time shall be allowed for equipment failure or the treatment of medical problems, but the athlete concerned may leave the shooting line to resolve the issue and return to shoot any remaining

arrow(s) if the time limit permits. In the Team Event other member(s) of the team may shoot in the meantime.

13.4.

Shooting Time and Time Limits:

13.4.1.

The total time allowed to shoot an end shall be determined by the total number of arrows to shoot in an end

13.4.1.1.

- 20 seconds per arrow is the time allowed for individual alternate shooting, and for all team and mixed team rounds including shoot-offs;
- 30 seconds per arrow is the time allowed for individual shooting during qualifications, Olympic round and Compound rounds where alternate shooting does not apply, including shoot-offs

13.7.

If the shooting is suspended during an end for any reason, the time limit shall be adjusted.

13.7.1.

In the Individual Event 30 seconds per arrow (20 seconds when alternating) shall be given in the Olympic, Compound and Indoor Match Rounds.

13.7.2.

In the team event, if shooting is suspended and if the time remaining on the clock is more than the sum of 20 seconds per arrow for the remaining unshot arrows by the team, as identified by the Director of Shooting or the Judge, then shooting shall resume from that time. Otherwise, the team will get 20 seconds per arrow for the remaining unshot arrows. In either case, shooting shall resume from the shooting line.

14.5.2.1.1.

Outdoors the target set-up for the shoot-off shall be as follows:

- For individuals there shall be one athlete per target butt on neutral target butts in the middle of the field;
- The 80cm six ring target face for compounds will be placed in the middle of the target butt;
- For each team one target butt with one single target face, or three 80cm-centres with triangular set-up in the middle of the field shall be used. The individual team members shall decide which centre they shall shoot at when multiple centers are used.


Athlete (back) Numbers

- Athlete numbers will be issued on the day of the qualification round (with the score cards) during practice.
- Athlete numbers must be worn on the quiver or thigh, facing the waiting line while shooting.

The Environment

Team Managers, please instruct your team members to use the litter bins located on the competition, practice ranges and common areas always and clear the area you have used on the FOP before leaving.

Water

- Bottled water will be available at the venue.
- In an effort to aid the environment, water will be distributed using in a bottle deposit system.
- 2 tokens will be given to all accredited persons at registration. With the token you will get two water bottles. A new bottle of water will only be issued by the return of the empty bottle or with a token. If the empty bottle has been lost, please contact the Organizing Committee in the LOC Office.
- Please make sure to give empty bottles back to the water station. Do not throw them in the trash bin. There is a refund and recycling system for all bottles and bins with this sign 

Non-Smoking

- This is a non-smoking event.
- Smoking is forbidden inside public buildings and all competition and training areas.
- This also includes electronic cigarettes, refer to book 3, Art.12.8.

3.5. Qualification Round

Compound Women and Men

- 4 Athletes per target in AB-CD format, 2 lines
- 50m Round (72 Arrows)

Recurve Men and Women

- 4 Athletes per target in AB-CD format, 2 lines
- 70m Round (72 Arrows)

3.6. Individual Elimination Round

- Target faces will NOT be changed after practice arrows. Please instruct your athletes to mark all arrow holes during practice.
- Matches will start as soon as the field is ready.
- Matches at the start of each session will begin on time. Proceeding matches will follow up on the immediate completion of the prior match. Athletes should be alert and prepared for their matches to start slightly earlier than scheduled.

- In case of a bye, athletes may be allowed to shoot on their own target, provided the competition schedule allows. If the competition schedule allows, no score will be recorded or displayed and athletes shooting their bye must respect the DOS timing and signals of the competition. Recurve athletes are permitted to shoot 3 sets of practice and compound athletes are permitted to shoot 5 ends of practice for their bye.

3.6.1. Individual Elimination

Current World Archery rules will apply for individual elimination.

Since 1 January 2021, the rule of double shoot off has been abrogated. All ties (cut when applicable, 8th position and match shoot offs) will be resolved by a one arrow shoot-off closest to center.

3.7. Team and Mixed Team Elimination Round

- No alternating shooting
- Byes permitted from the 1/12, teams will be allowed to shoot on their allocated target, but no score will be recorded or displayed.

3.7.1. Recurve Team

Up to 4 sets of 6 arrows, 2 arrows per athlete (70m, set system)

3.7.2. Compound Team

4 ends of 6 arrows, 2 arrows per athlete (50m, cumulative scoring)

3.7.3. Recurve Mixed Team

Up to 4 sets of 4 arrows, 2 arrows per athlete (70m, set system)

3.7.4. Compound Mixed Team

4 ends of 4 arrows, 2 arrows per athlete (50m, cumulative scoring)

3.8. Continental Qualifying Tournament

2023 European Games

The third edition of the European Games will be held in Krakov (POL) from 21 June to 2 July 2023 and the dates for Archery would be 23-29 June. That event is valid as CQT for Paris Olympic Games (Mixed Team and Individual qualification).

WAE Executive Board approved the criteria of the qualification system to take part to the Games. 2022 European Championships (GER) and 2023 Grand Prix 1st leg (GBR) are the qualifying events.

Qualification system:

Compound

Host country: 1 CM + 1 CW

Quota in European Championships Munchen: 8 CM + 8 CW, 1 quota place per category per NOC.

For the determination of the places, WAE will organize a ranking tournament on Friday 10th June on the qualification venue to determine the exact place by shooting a losers match-play bracket for the places 9-16, if necessary.

Recurve

Host country: 3 RM + 3 RW

Team Quota in European Championships Munchen: 5 Team -> 15 RM + 15 RW, 3 quota places per category per NOC. In case of tie at the 5th position, a shoot off will be conducted after the end of Team Semifinals on 9th June approx at 11.45 am.

Individual Quota in European Championships Munchen: 16 RM + 16 RW, quota places will be allocated to the NOCs of the highest ranked athletes from NOCs which have not qualified through the team competition, with a maximum of one quota place per category per NOC.

For the determination of the places, WAE will organize a ranking tournament on Friday 10th June on the qualification venue to determine the exact place by shooting a losers match-play bracket for the places 17-32 or 33-57, if necessary.

3.9. Individual and Team Medal Matches

- Saturday June 11th Compound
- Sunday June 12th Recurve
- Finals to be staged in front of the Bavaria Statue at the Theresienwiese.
- There will be warm up area with 5 targets just left side of the field.
- The area will have water, tents, chairs and tables.
- Will be open 1 hour before the start of competition.
- Athletes will not be permitted to use scopes on the finals FOP

3.10. Appeal Procedure (Form Attached)

- An Appeal form is attached to this document (see attached after this chapter, Appendix 1).
- In case of an intent to appeal or an actual appeal, the times indicated on the Appeal form must be considered.

4. Technical Matters (TD + Chairman of Judges)

4.1. Timing Control System

German Archery Federation timing equipment will be used for timing and scoreboards.

4.2. Results System

- Qualification Round - scoring will be completed by athletes. One athlete record on the official paper based score sheet, the scores of all other athletes on that target. At the same time, another athlete, on that same target, will enter all the scores of the athletes on that target into the scoring tablet. The other athletes should verify that all scores are written and entered correctly.

- Scorecards MUST be signed by both the athlete and the scorer, have all the totals mathematically correct with the 10s + Xs and X count fully completed. Any scorecards where the 10s+Xs and X count are not completed a "0" will be given for the total of 10s +Xs and X count for that athlete. Any score cards not signed or the score total is missing will result in disqualification.
- Elimination Round – scoring will be completed by athletes. One athlete/team records the arrow values of both athletes/teams on the paper score sheet. While at the same time, the other athlete/team inputs the arrow values into the scoring tablet. Both athletes/teams should verify that all scores are written and entered correctly before returning to the shooting line.
- At the end of the match, the scorecard must be fully completed and signed by the athletes (or agent/judge in the case of finals) involved in the match.
- Scoring tablets will be used during the Qualification and Elimination Rounds, but not in the Finals. Mr. Matteo PISANI (World Archery Head of Technology) is responsible for the results of the event.
- IMPORTANT NOTE: There will be internet access in the official hotels and venue.
- Because of this we will not distribute any printed results and information. There will be no pigeon boxes on the field.

4.3. Rules that apply in this event

4.3.1. Dress Regulations

- Athletes, officials, and staff should wear the appropriate clothing having the correct appearance when on the field during competition. Open-toed shoes or camouflage clothing, accessories or archery equipment are not permitted.
- Athletes, team officials and technicians should wear their national team uniforms and sports shoes having the same appearance as per the division, following World Archery rules.
- During finals with TV coverage, undershirts, compression shirts or sleeves may be used on condition that they match the team uniform colors or are white. Under shirts and sleeve may include design, names or markings but the predominant color should be white or the color of the uniform.
- We would like to remind all teams that athlete names and country names or codes are mandatory on the back of their national team uniform shirts for athletes participating in World Archery major events.

4.3.2. Athletes must have at least 6 arrows at least 6 arrows during finals (Rule Book 3 – 13.2.1. – Bullet Point)

In the Finals Rounds (individual matches, alternating shooting,) each athlete shall shoot on a separate target butt and shall not go to the target to score and collect the arrows. Each athlete shall appoint an athlete's agent who shall observe the scores recorded and withdraw the arrows. The arrows shall be returned to the athlete at the completion of every end/set after the second end/set;

4.3.3. Individual Alternate Shooting (Rule Book 3 – 13.6.2)

- When there is individual alternating shooting, athletes competing shall go to the shooting line upon the 10 seconds alerting signal. At the end of the 10 seconds, one sound signal shall start the 20 second shooting period for the first athlete in the match. As soon as the first arrow is shot and the score is posted or the time runs out, the countdown clock for the opponent athlete is started to indicate the appropriate 20 or 30 second shooting period to shoot one arrow. The athletes of the match shall continue to alternate their shots following the countdown clock visual signal until each athlete has shot his three arrows or the athlete is sure he can no longer win the match. The losing

athlete may then vacate the shooting line and congratulate the winner.

- If the time runs out a sound signal shall indicate to the other athlete/team the start of his/their time period or the end of the end/set.

4.3.4. Individual Shoot-off (Rule Book 3 – 14.5.2.2.)

Individuals:

- A single arrow shoot-off for score in indoor and outdoor.
- If the score is the same the arrow closest to the center of the target face shall resolve the tie and if the distance is the same, successive single arrow shoot-offs, until the tie is resolved
- If both athletes miss the scoring area of the target, both athletes will shoot an additional arrow.

4.3.5. Team Shoot-off (Rule Book 3 – 14.5.2.3.)

- A three-arrow (two-arrow for Mixed Team) shoot-off for score, a single arrow by each team member.
- If the score is tied, the team with the arrow closest to the center shall win.
- If still tied the second arrow (or third) closest to the center shall determine the winner.

4.4. Accreditation Cards Rules (Rule Book 2 – 3.8. Accreditation)

- 3.8.1.1. Proof of accreditation shall be always carried on the competition area and shall be shown on request of appropriate officials.
- 3.8.1.2. Only holders of appropriate accreditation shall be allowed onto the relevant parts of the competition area.

Accreditation Card

- Athletes and team officials, registered in WAREOS, will be issued an accreditation and lanyard. Please ensure all details are correctly entered in WAREOS.
- Accreditation will consist of, a photograph, full name, role, category/bow discipline, country of representation, individual World Archery ID code and access privileges.

5) Logistic aspects (OC)

Address:

Qualification:

Olympiaschießanlage
Ingolstädter Landstraße 110
85748 Garching bei München

Finals:

Theresienwiese
directly underneath the Bavaria Statue
80339 München

5.1. Transportation: venue, airport, etc.

- Daily transportation information and schedules will be placed at the competition field and notice boards at all the official event hotels.
- The accreditation card allows the holder to use the public transport system of the city of Munich (ÖPNV) between June 5 and 12.
- We suggest to use the official shuttle or public transport to get to the final field, because there are

only a few parking possibilities.

5.3. Meals, during practice, qualification rounds, finals...

- Breakfast and Dinner will be served at the hotel restaurants; Lunch will be offered on the venue according to the schedule below:

1. 4* The Rilano + 24/7 Rilano
Breakfast: Restaurant, Ground Floor
2. 4* Leonardo Munich City Olympiapark
Breakfast: Ground Floor
3. 4* Holiday Inn Munich City Centre
Breakfast: Restaurant, Ground Floor

- Catering Times in general: Breakfast 06:30 - 09:30hrs
Lunch 12:00 - 14:00hrs
Dinner 19:00 – 21:00hrs

*Times will adjust to the competition schedule as and when required.

Qualification overview



Final stadium



6) Protocol and ceremonies (OC)

6.1. Medal ceremonies and mixed zones

- All athletes and officials involved in the award ceremonies are requested to be at the meeting point in time before the start. The meeting point is located in the tent in the mixed zone. The equipment can be stored there until the end of the corresponding medal ceremony.
- Bronze medal winners are requested to be present at the finals venue gathering point of the Award Ceremony, 10 minutes before the ceremonies are due to start.
- Medal ceremonies will be conducted immediately after the conclusion of each gold medal match of each category during the days of the finals (please check the competition schedule).

Mixed zone and press conferences:

- Interviews will take place at the Mixed Zone and athletes will be requested to pass through the mixed zone to speak with the media.

6.2. Opening ceremony

- The opening ceremony will take place in the center of the Olympic shooting Range (red square), Monday, 6. June, at 17.30.
- Each federation must designate in advance two archer (1 male, 1 female) to participate in the march-in of nations. These please be at the gathering point in front of the clay target range (lower side of the red square) at 17.30.

7) Medical related issues (Medical representative)

7.1. Medical services and emergencies

- First Aid services will be available from 06 – 10 June at the qualification venue and from 11-12 June at the finals venue.
- The closest hospital for emergencies is the Munich clinic in Schwabing, Kölner Platz 180804 München, <https://www.muenchen-klinik.de/international-information/>

7.2. Covid-19 Related issues

Everybody should follow the Government/public health authorities measures (national and sport-specific regulations) and be aware of the travel restrictions

The Organizing Committee will do everything to minimize the risks of COVID-19 infections. We will follow the instructions of WHO, the German government and World Archery. A considerable hygiene concept will be provided in due time.

PERSONAL HYGIENE AND HEALTH ADVICE

- Anyone due to participate in the event who is feeling ill should not attend
- Participants (athlete, volunteer, official etc.) should proactively and regularly check their health status (including taking their temperature and monitoring for any symptoms)
- Stay home and self-isolate even with minor symptoms for 7 days or more depending on national protocols, when showing any symptoms (fever, tiredness, dry cough, headache, nasal congestion, runny nose, sore throat, difficulty breathing).
- Contact a healthcare provider immediately if any respiratory illness is noted
- Masks are recommended to wear indoors (transport, common area in the hotel, equipment storage etc.) In Germany it is mandatory to wear masks in public transportation (ÖPMV)
- Regularly and thoroughly clean your hands with an alcohol-based hand rub or wash them with soap and water
- Avoid touching eyes, nose and mouth
- Cover your mouth and nose with your bent elbow or tissue when you cough or sneeze. Then dispose of the used tissue immediately and wash your hands
- Avoid touching high-contact surfaces such as door handles, walls or windows, etc.
- Avoid going to crowded places
- Avoid steam rooms or saunas
- No spitting, as the main mode of transmission of the virus is in respiratory secretions
- No handshakes, high fives and any other personal contact
- Athletes should not share clothing, bar soap, sports equipment, water bottles or other personal items

VENUE

- Access to the venue might be denied at any time in case of disease suspicion
- Limit contact/interactions
- Handwashing/alcohol-based hand gel will be available at multiple locations in the event facility and accommodation
- Medical post and designated personnel on site able to help assess cases and potential other illness will be present

PARTICIPANTS

- Maintain the staff/team to a minimum to minimize transmission
- Maintain social distancing, at least 1,5-meter distance between yourself and others at all time

8. Clean Sport

8.1 Anti-Doping control

- Doping tests will have to be done in accordance with WA Regulations
- To document and clarify that all archers and officials agree to the anti-doping rules, please fill in the attached forms and hand them over in the OC-office at the LOC Finances desk.
- Athletes should bring their passports and accreditation cards to the anti-doping control station if selected for a test.

8.2. Alcohol test

- Alcohol testing will be done following World Archery rules.

Internet

Will be available in the official hotel (in hotel rooms and in the lobby). There will also be Wi-Fi available at the venue.

LOC Contact:

Name: Ms. Julia Matheis, Event Manager
Email: matheis@dsb.de
Phone: +49 611 46807 415
Language: English, German