



## ***ORGANIZER AGREEMENT***

### ***for European Grand Prix***

This agreement is made between the National Archery Association of.....

or

the Organizing Committee of .....

Coordinates

Address :

Telephone :

email :

and

WORLD ARCHERY EUROPE (WAE)

Email : [a.colasante@archeryeurope.org](mailto:a.colasante@archeryeurope.org)

for the WAE Grand Prix

Place .....

Date .....

The MA/or the Local Organizing Committee will organize the Grand Prix event for both categories Recurve and Compound;

The existing valid WAE Grand Prix Rules apply for the WAE Grand Prix.

The MA, through WAE, will apply for a World Ranking Status.

## **Article 1, MA/Organization guarantee for Grand Prix**

- 1.1. The MA/LOC guarantees to prepare a statement describing how the event is to be financed and to provide a commitment letter for the funds required (see also the Evaluation Checklist filled in by the MA/LOC).

## **Article 2, Invitation**

- 2.1 The MA/LOC must send out at least 6 months before the first competition day, the invitation letter with all relevant information such as:
  - hotel prices in different categories (including breakfast and dinner)
  - deadline for Preliminary Registration through WAREOS (World Archery Online Registration System) to be not later than 90 days before the first day of the competition, while the Final Registration through WAREOS must be not later than 20 days before the first days of the competition.

- Entry fees for Grand Prix, including local transportation (hotel-venue).  
The Entry fees should be held within acceptable limits but not exceed  
Up to 200 Euro individual  
Up to 125 Euro Team  
Up to 100 Euro Officials

No fees will be applied to Mixed Teams at WAE Events.

A separate information should be given for:

- Transport between Airport and Hotel – return trip
- Lunch or Lunch box at the venue
- Closing Banquet resp farewell party at a reasonable price, if foreseen.

The invitation package to be viewed by the Technical Delegate and by the WAE Secretary General, before sending to the MA's. The Secretary General provides the LOC a fac-simile of the Invitation Package to be used.

- Accommodation: the maximum limit is fixed at 180 Euro per person per day, full board in double room.

## **Booking non official hotel**

Participants booking in non- official hotels are not allowed to take part to the competition.

## **Article 3. WAREOS Registration**

- 3.1. It is mandatory for the LOC to use WAREOS for the preliminary and final registration, hotel reservation, transportation, visa support request.
- 3.2 The detailed preliminary & final registration process is enclosed at such an agreement. Such a document must be included in the IP. While, no entry forms will be included in the IP to register for European events; all the registration process must be completed using WAREOS.  
See Appendix 1

## **Article 4. Organization and costs of the Organization**

The MA/LOC will be responsible for and will bear all costs of organizing the event, including but not only limited to:

Organizer Agreement for Grand Prix as per 1.1.2024

- 4.1 All necessary field equipment such as e.g. timing-equipment, electronic scoring-board where available, electronic necessities for the finals, blinds, the cameras, a big screen for finals, a commentator, etc)
- 4.2 Accommodation should preferably not be more than 30 minutes from the competition-field by bus. A map (attached to the invitation letter) to indicate the locations of the hotels and the FOP's.
- 4.3 An adequate room for the Tournament Judge Commission with the Technical Delegate, as well as for the Jury of Appeal.  
A suitable room for the Team Captains' meeting
- 4.5 For the competition field (bottled drinking water, free of charge – at least 2 ltr/day/archer), enough seating facilities for the participants at the competition field.
- 4.6 Adequate sun- and rain-shelter, Toilet-facilities

#### **4.7 Results**

- 4.7.1 The results must be done according to WAE results system (IANSEO) and must be published live (arrow by arrow) on internet.
- 4.7.2 The LOC will be supported by the IANSEO Results Team according to an agreement made between the LOC and the Results Team almost six months before the event. WAE will keep the original of the contract and will grant the respect of any contractual condition between other underwriters.
- 4.7.3 The Results Team will be in charge for what concerns the accreditation, devices management, sport presentation, the results and the publicity of the daily results.  
The LOC bears the cost for travel for the team, also for equipment transport, food, lodging and if necessary local transportation.  
The LOC must provide a suitable number of volunteers to support those tasks.
- 4.7.4 On the competition fields a result list must be published after each distance. If possible, live results must be shown live on video displays for public and athletes. At the end of each day a result list must be published and issued to all participating Member Associations.
- 4.7.5 All the scorers of the competition will be delivered by the Ianseo Team to the LOC. The scorers must be stored for one year by the Member Association of the LOC.
- 4.7.6 The Results Team can provide graphic overlay for TV broadcasting, but this feature must be agreed in advance and require the delivery of equipment and one more technician of the group.  
They can provide also web TV live production – also real time streaming – but this feature must be agreed in advance and require the delivery of a special equipment and one more technician of the group.
- 4.8 The LOC must engage a professional photographer of the event. The photos must be published every day on WAE Website.
- 4.9 Pictures, videos and results live upload requires a high quality internet connection on the venue which must be provided by LOC at not less than 6Mb in upload.
- 4.10 Security and emergency medical necessities.
- 4.11 Opening and closing ceremonies are mandatory for European Championships and should be held as short as possible. WAE flag is required at both the Ceremonies.
- 4.12 To include the WAE name and logo and the logos of the WAE Sponsors in the IP, in all announcements, promotions, publicity, banners, website, results, printing materials and public relation.
- 4.13 To display advertisement and banners of official sponsors of WAE on the venue at no extra cost.

## **Article 5. Competition schedule and finals**

- 5.1 The complete and detailed schedule of the competition must be presented and accepted by the Technical Delegate and the Chairman of the Tournament Judge Commission before the team captain's meeting.
- 5.2 Medal matches should be shot as much as possible separately; if this cannot be arranged at least the gold medal matches – individual and teams – must be shot separately.

## **Article 6. Tournament awards**

- 6.1 The Tournament awards at each competition will be provided by the MA/LOC for Individuals, Teams and Mixed Teams.

## **Article 7. Doping control**

- 7.1 Doping tests will have to be done in accordance with WA Regulations/ITA. The MA/Organizing Committee must arrange for and will carry the cost of such tests and must prepare the anti-doping room- facilities on site for such a doping test. The necessary equipment for the doping tests must be brought by the relevant Testing Agency.
- 7.2 For the Grand Prix competition it is necessary to perform a minimum of 4 tests.

## **Article 8. Competitors with disabilities.**

- 8.1 The MA/LOC welcomes the participation of competitors with disabilities at WAE Grand Prix, and will take care that transport, competition field (including toilet-facilities) and also hotel rooms are well equipped for the necessities of disabled archers.

## **Article 9. Protocol**

- 9.1 The MA/LOC must submit a plan for all ceremonies and presentation of athlete awards and also prepare a list with the names, including titles of all officials and authorities involved in the ceremonies. These documents must be approved by the Technical Delegate and be presented for review to the WAE Secretary General on the day prior to the Opening and Closing ceremonies.

## **Article 10. Media**

- 10.1 Internet to be made available to media and to participants.
- 10.2 All TV and Media rights are the property of WAE, but in case of MA/LOC's request, the World Archery Europe can give up its media rights in favour of the MA. The MA has to sign a contract with the National TV in order to broadcast the competition. Regional private television might be arranged by the MA/LOC.
- 10.3 Press jackets must be supplied by the MA/LOC.

## **Article 11. Free entry of participants and equipment**

- 11.1 The MA/LOC will do their utmost for each WAE Member Association taking part that:
  - their competitors, officials and other representatives are allowed to enter and in case visas are necessary, will support them as much as possible in obtaining these
- 11.2 no problems will arise for the archers when bringing their archery equipment into the country
- 11.3 their country's national flag is displayed at the site
- 11.4 their competitors, officials and other representatives are given equal treatment and rights

## **Article 12. Technical Delegate – Tournament Judge Commission**

The MA/LOC, in order to ensure that the event is of a high standard level, co-operates with, recognizes and accepts at all times the highest authority in all technical matters of the

Organizer Agreement for Grand Prix as per 1.1.2024

Technical Delegate appointed by WAE as well as the Chairman of the Tournament Judge Commission suggested by the WAE Judge Commission and appointed by the WAE Executive Board

- 12.1 The cost for travel, accommodation, meals and all local transportation for the Technical Delegate will be carried by the MA/LOC.
- 12.2 The accommodation, meals and all local transportation for the Tournament Judge Commission will be carried by the MA/LOC.  
In case Judges, due to available travel possibilities, have to arrive earlier or depart later as was arranged with the Chairman of the Tournament Judge Commission, the hotel cost has to be carried by the MA/LOC.  
For all other reasons of earlier arrival and/or later departure, the hotel cost has to be carried by the judges themselves.
- 12.2.1 The LOC must refund travel cost to each WAE Judge appointed to the tournament, with a maximum of Euro 500,00 (two-way travel). Tickets can be booked by both the Organizers and the concerned Judges. Car expenses reimbursement is in accordance with WAE travel refunds policy.
- 12.3 Where the Technical Delegate or the Chairman of the Tournament Judge Commission sees a need for additional Continental or International Judges to be appointed, a request to WAE Judges Committee and to WAE Secretary General should be made.
- 12.4 The Technical Delegate should be involved as early as possible in the organization of the event.
- 12.5 The Technical Delegate will guarantee to the LOC an “inspection” visit (at least 6 months before the event) during which the organisational points of the event will be discussed at length and the site of the event should be visited as well. The cost for travel, local transport, lodging and meals during this visit will be borne by the LOC.
- 12.6 Only if really necessary and in agreement with the LOC, a second inspection-visit of the Technical Delegate together with the Chairman of the Tournament Judge commission should be made in due time before the event to check on the event carrying out situation.

### **Article 13. Jury of Appeal**

The Jury of Appeal of 3 members is to be appointed on the field by the Technical Delegate. An Appeal is subject to a fee of 50,00 Euro that shall be returned if the appeal is upheld or if the Jury of Appeal decides that it is appropriate.

If the appeal is not accepted, the fee of 50,00 Euro will be collected by the TD, who will send money to the WAE Secretary General.

### **Article 14. Cancellation by the MA/LOC**

The MA/LOC shall notify WAE soonest of any possible inability for financial reasons or otherwise, to organize and stage the event.

On receipt of such notification, or upon receipt of evidence to this effect from any other part, and if in the reasonable opinion of WAE, the MA/LOC does not have the ability to stage and/or organize the event or to do so in accordance with the provisions of this Agreement, WAE shall be entitled to cancel this agreement forthwith without compensation to the MA/LOC.

### **Article 15. Code of Ethics**

MA will be required to consider and to accept the WA Code of Ethics, C&R Book 1, Appendix 2.

**Article 16. Officials**

Officials who are entered before the competition in a certain function, cannot change that function afterwards.

The accreditation made upon registration is valid from the first till the last day of the competition.

**Article 17. Competitors with disabilities.**

17.1 The LOC welcomes the participation of competitors with disabilities at WAE events, and will take care that transport, competition, field (including toilet-facilities) and also hotel rooms must be equipped according to their necessities.

**Article 18. Environmental issues**

Organizers will be required to be very attentive to all points in relation to environmental issues.

Name of President of Bidding Association/ LOC

\_\_\_\_\_

Coordinates

Address: Telephone: Email
---------------------------------

Signature of Bidding Association / LOC President \_\_\_\_\_

Date \_\_\_\_\_

Signature for WAE

\_\_\_\_\_.

Mario Scarzella - President